



CARIBBEAN NETHERLANDS SCIENCE INSTITUTE

Guesthouse Rules 'Talk of the Town'

1) General

- The CNSI guesthouse is not a hotel.
- The guesthouse is available for the lodging of users of CNSI facilities (hereinafter referred to as guests) during their stay at St Eustatius.
- Upon arrival, guests are requested to sign a registration form before they receive a room key, two clean towels and two clean sets of bed linen which they have to return upon check-out.
- A deposit applies for using the accommodation supplies and utilities and a bicycle.

2) Usage

- The guesthouse accommodation and inventory is meant for personal use only. This is for the guest mentioned on the registration form. If a reservation is made by another person, please notify the CNSI office (cnsi@nioz.nl) of the guest making use of the accommodation.
- Visitors of CNSI guests may stay at the guests' rooms only after the guests have asked the CNSI office for permission and if the office has granted permission. Visitors will be charged a fee of 10 USD per night.
- Guests of CNSI will receive accommodation priority. Visitors cannot displace guests requesting for accommodation.

Water and electricity at St Eustatius are limited and expensive. Use it wise!

3) Behaviour

- CNSI is a public facility. All CNSI guests and visitors must be able to feel welcome and comfortable and treated respectfully.
- All guests are requested to contribute to an inviting atmosphere and an orderly appearance of their rooms, the kitchen, communal areas, work space and desks, and the laboratories.
- All guests and their visitors must behave and respect their neighbours and local custom at St Eustatius. Guests are responsible for the behaviour of their visitors.
- There is a non-smoking policy in the complete CNSI building. Smoking is allowed outside the building and only after all other guests present agree.
- Air-conditioning and lights must be switch off when leaving the room.

- Bicycles must be placed outside the building.
- Misconduct may lead to a guest's expulsion from the guesthouse.

3) Cleaning

- All guests are expected to keep their rooms and bathrooms clean and in proper condition.
- All guests are expected to clean and tidy up communal areas such as work and desk space, laboratories, kitchen and porch directly after use: others may want to use these as well.
- All trash must be placed in the proper trash containers (big blue container outside in front of the building) and may never be left in hallways and porches.
- Guests are responsible for their own laundry, including the towels and bed linen provided by CNSI, and detergents. Washing machine and dryer are available at no costs.
- When leaving, guests are asked to put the last used towels and bed linen in the laundry-basket.
- (Repeated) Disrespect of cleaning rules may lead to no or partial return of a guest's deposit paid upon arrival (e.g. if CNSI has to make additional cleaning costs) or even expulsion of a guest from the guesthouse.

Clean and orderly behaviour and usage contribute to a representative appearance of CNSI and an appealing working place for guests and visitors of multiple origins and backgrounds, and to an extended service life of CNSI facilities and utilities.

4) Liability

- Guests or their organisations for them are requested to sign a commitment form waiving CNSI liability for fines, damages, injuries or loss of life, that result from using equipment, substances or facilities provided by CNSI.
- Guests are expected to report loss or damage of CNSI property to the CNSI office.
- Guests will be charged for the replacement costs of lost towels, bed linen and room key which they have received upon arrival, regardless liability.
- Guests will be charged for the replacement costs of lost or damaged CNSI property (including kitchen appliances) if this can be attributed to the guests' negligence or the inappropriate way guests and their visitors use or handle the CNSI facilities and inventories.
- CNSI is not liable for the loss or damage of guests' or visitors' personal belongings either by theft, fire or otherwise.
- CNSI is not liable for injuries and accidents. Guests' and visitors' stay is at their own risk or at the risk of their organisations.

5) Payment

- The rent for the room (only the first month rent if the stay is longer than one month) and the deposits must be paid on receipt of the key.
- The rent for each consecutive period must be paid within the first week of that period.

6) Bicycles

- CNSI bicycles are available for guests at no cost.
- Guests are requested to register their names and bicycle number at the CNSI office when they want to use a bicycle. A deposit applies for using a bicycle.
- Guests are requested to return bicycle keys if they don't have the intention to use the bicycle shortly, as to allow other guests to make use of a bicycle.
- Guests are responsible for the bicycle they use. Guests are expected to report bicycle loss or damage.
- Guests are expected to plug leaking tyres. The guest whose name is last on the registration list will be held responsible for a flat. Reparation sets are available from the CNSI office.
- Other repairs by guests is appreciated.
- Guests will be charged for the replacement costs of lost or damaged bicycles. This does not apply if damage that can be attributed to day-to-day wear and tear. The guest whose name is last on the registration list will be held responsible.

Before taking a bicycle and register, please check the bicycle and report any unusual condition.